

**MINUTES**  
**of the Town Development Committee**  
**held on Monday 24th April 2023 at 7pm**  
**at**  
**Warminster Civic Centre, Sambourne Road,**  
**Warminster, BA12 8LB**

**Membership:**

<b>Cllr Allensby</b>	*	<b>Cllr Fryer (Broadway) Chairman</b>	*
<b>Cllr Cooper (Broadway)</b>	A	<b>Cllr Macfarlane (West) Vice Chairman</b>	*
<b>Cllr Davis (East)</b>	*	<b>Cllr Syme (Broadway)</b>	*
<b>Cllr Fraser (West)</b>	*	<b>Len Turner (Advisor)</b>	*

Key: \* Present    A Apologies    AB Absent

**In attendance:**

**Officers:** Tom Dommett, Town Clerk, Judith Halls. Deputy Town Clerk

**Unitary Council Members:** 1

**Members of the public:** Cllr Keeble, Cllr Robbins and 22 members of the public

**Member of the Press:** 1

**TD/22/079    Apologies for absence**

Apologies were received and accepted from Cllr Cooper.

**TD/22/080    Declarations of Interest**

There were no declarations of interest.

**TD/22/081    Minutes**

**TD/22/81.1** The minutes of the Town Development Committee (TD) meeting held on Monday 27<sup>th</sup> February 2023 were approved as a correct record and signed by the chairman.

**TD/22/081.2** There were no matters arising from the minutes of the Town Development Committee meeting held on Monday 27<sup>th</sup> February 2023.

Signed.....Date.....

**TD/22/082 Chairman's Announcements**

There were no chairman's announcements.

**TD/22/083 Questions**

There were no questions submitted by members to the Clerk before the meeting.

*Standing orders were suspended at 7:03pm*

**TD/22/084 Public Participation**

Cllr Keeble spoke in favour of agenda item 13. Church Street Parking.  
Becki Fryer, from Church Street spoke against. Church Street Parking.  
Rosalind Sutton from Obelisk Terrace spoke against agenda item 13. Church Street Parking.  
Mike Jelf from Vicarage Street spoke against agenda item 13. Church Street Parking.  
Daphne Ashford Smith from Church Street spoke against agenda item 13. Church Street Parking.  
Matt William, Headteacher at Warminster School spoke against agenda item 13. Church Street Parking.  
Hyacinth Knight, from Church Street spoke against agenda item 13. Church Street Parking.  
Roy Farmer from Church Street spoke against agenda item 13. Church Street Parking.  
Lucinda Phillips from Church Street spoke against agenda item 13. Church Street Parking.  
John Ellis, Brick Hill Farm spoke on agenda item 13. Church Street Parking saying he supported the principle but understood all the concerns regarding safety.  
Sascha Hann spoke against agenda item 13. Church Street Parking.  
Cllr Bill Parks, Wiltshire Council Unitary Officer and Warminster North Town Council spoke on agenda item 13. Church Street Parking saying that this was an emotive and difficult situation. It is important to understand as it is only the Highway Authority who can introduce yellow lines and this would have to be submitted to Local Highways and Footpath Improvement Group [LHFIG] for discussion. If the LHFIG supported further investigation of the proposal then traffic engineers would look at the situation and suggest what approaches might be adopted. If a proposal was supported there would be a full public consultation before any proposal was implemented and the results of the consultation would be taken into account. Cllr Parks stated that he would be happy to discuss the issue with any resident who wished.

*Standing orders were reinstated at 7:29pm*

**TD/22/085 Reports from Unitary Authority Members**

Cllr Davis reiterated all that Cllr Parks had said and thanked him for allaying people fears. He explained that Warminster Town Council representatives would be able to pass on views about Highway issues at the LHFIG meeting.

*Cllr Fryer requested that agenda item 13. Church Street Parking be moved forward for discussion, the committee unanimously agreed.*

**TD/22/086 Church Street Parking**

Members had a lengthy debate about the suggestion that they could support introduction of double yellow lines along B3414, Church Street.

**Members resolved:**

**To not support the proposal put forward in the report and to not ask for double yellow lines in Church Street.**

**To request of Wiltshire Council that they look for a solution to the traffic problems in the Church Street/Bath Road part of Warminster.**

**To inform Wiltshire Council that Warminster Town Councillors would like to see the report from the developers which proposed a solution to the extra traffic due to be generated by the West Urban Extension**

**TD/22/087 Tynings Allotments**

**The minutes from the Tynings Allotments Committee held on 22<sup>nd</sup> February 2023 were Noted.**

**TD/22/088 CCTV Sub Committee**

**The minutes from the CCTV Sub Committee meeting held on 14<sup>th</sup> March 2023 were Noted.**

**TD/22/089 Scout Hut in the Lake Pleasure Grounds**

The Scout Hut is located in the Lake Pleasure Grounds, it is owned by the town council and leased by the Warminster Scout Group. It was built in around 1930 and its future needs to be addressed.

**Members resolved to establish a working group. The terms of reference of the working group to be:**

- **To consider initial design ideas for replacing the Scout Hut**
- **To look for external funding opportunities**
- **To look at costings, and**
- **Bring their research back to the committee for further discussion.**

**The following were appointed to the working group Cllrs Allensby, Fraser, Keeble and Parks.**

**TD/22/090 Luxfield Road - Trees**

A request has been received from residents at Luxfield Road Warminster, for the town council to replace 5 street trees which have been removed over the past few years and not replaced. Officers have spoken with Wiltshire Council Highways and they have confirmed that they will not be replacing the trees but they are happy for the town council to do so if desired.

**Members resolved to defer this agenda item as more information is needed from the residents at Luxfield Road. Cllrs Allensby and Macfarlane agreed to canvas the residents about the replacement of trees and would bring their findings to the next Town Development Meeting.**

**TD/22/091 Smallbrook Lane Byway**

A letter has been received from the Definitive Map Officer of Wiltshire for comment by the town council re the modification of the Warminster Urban District Council Area Definitive Map: applications: D/2020/001 and D/2020/002

**Members resolved: to seek further information from Wiltshire Council as it was suggested that parts of the route were less than 3 metres wide and therefore not suitable for designation as a restricted byway and to delegate the response to the Chairman of the Committee and Town Clerk.**

**TD/22/092 Community Speedwatch**

Cllr Syme had no updates about Community Speedwatch.

**Noted**

**TD/22/093 Community Litter Pick - The Great British Spring Clean**

The Great British Spring Clean, community litter pick was held on Saturday 25<sup>th</sup> March. Cllr Allensby advised that there would be another litter pick going forward when the weather had improved.

**Noted.**

**TD/22/094 Fore Street – Removal of Barriers update**

At their last meeting members resolved to ask officers to consult with residents of Foreminster Court to see if they would support a proposal to remove the railings the railings that run along Fore Street, in front of Foreminster Court

17 dwellings were contacted, 11 responses were received. The results of the survey were that 7 responses fully support removal of the railings, 1 neither agrees nor disagrees 1 opposes removal of the railings and 2 strongly oppose removal of the railings.

**Members resolved that a request for the removal of the railings at Foreminster Court be forwarded to the LHFIG but they wanted to ensure that only the straight section of railings be removed and the railing on the bend should remain in situ.**

**TD/22/095 New Highways Issues**

**TD/22/095.1 Factory Lane/ West Parade**

Since the discussion at the last Town Development meeting there has been an additional incident of damage to property. This has also resulted in the lorry driver being suspended, pending investigation.

**Members were advised that this issue had been heard at LHFIG previously and a new larger sign was due to be fitted. The incident was noted and the additional information be forwarded to LHFIG.**

**TD/22/095.2 Sydenhams B3414 Bath Road additional issue**

Further to TD/22/054.3 there has been an additional Road Traffic Accident involving a single car which caused significant damage to the Sydenhams property. Sydenhams had offered to contribute to the cost of a crash barrier.

Members were advised that the issue was discussed at the last LHFIG meeting and that Wiltshire Council Officers were looking at the feasibility of a crash barrier and whether the improvements could be made to the 'high friction' surface of the roundabout.

Members suggested that when the planned new roundabout further up the road comes into operation it would reduce traffic speeds.

**Members resolved that the additional information be forwarded to LHFIG.**

**TD/22/095.3 Bread Street**

Cllr Fryer has raised the proposal of dropping the kerb at the north end of Bread Street where it joins Fore Street.

**Members resolved to support the proposal of a dropped curb and to pay 50% of the cost.**

**TD/22/095.4 Sambourne Road**

Residents in the houses situated along the private lane at the top of Sambourne Road have complained of increasingly poor visibility when trying to exit the lane in a vehicle. The view of the main road is obstructed by parked cars either side of the lane making it difficult to see approaching traffic.

**Members resolved for Warminster Town Council to contact the resident about the possibly of a white line outside of the lane. A Highways Improvement Request Form needs to be completed. The works would need to be funded by the resident in advance of the work being started.**

**TD/22/095.5 Smallbrook Road**

A resident and member of Sustainable Warminster has requested a metro count.

**Members resolved that they were happy to support a metro count in Smallbrook Road.**

**TD/22/095.6 Pampas Court**

A resident has requested the implementation of yellow lines to stop parking in front of properties as parking is making access in and out of the properties increasingly difficult.

**Members resolved to forward the implementation of yellow lines to LHFIG for discussion.**

**TD/22/096 Communications**

**Members did not wish for any communication for this meeting.**

**Meeting closed at 8:45pm**

**Date of next meeting: Monday 5<sup>th</sup> June 2023**

Minutes from this meeting will be available to all members of the public either from our website [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) or by contacting us at Warminster Civic Centre.

Signed.....Date.....